

## Job Description

Company Name: Pricerite Home Limited

Brand Name: Pricerite

**Job Title: Intern**

Department: Operations

Work Mode:  Full-time  Part-time

Job Mode:  Summer Internship  Permanent (for Year 4)

### A Brief Company Introduction

Founded in 1986, Pricerite Group is dedicated to becoming the go-to destination and a total home solution specialist for a comprehensive range of home goods and furniture renowned for their quality, functionality, safety, and durability. We address the specific needs of urban homes with a distinguished focus on space management, all without sacrificing style and affordability. Our brands include Pricerite Home, TMF, Pricerite Food, and Pricerite Pet.

As a pioneer in developing “**New Retail**” in Hong Kong, Pricerite upholds the “**People-oriented**” principle and leads through innovation in product mix, merchandising, store layout, and market strategy. As a celebrated Hong Kong brand, Pricerite has received numerous accolades, including the Hong Kong Top Brand 10 Year Achievement Award and the Premier Service Brand from the Hong Kong Brand Development Council, the Consumer Product Design Award from the Hong Kong Awards for Industries, and various awards for marketing excellence and e-commerce from organizations such as the Hong Kong Retail Management Association.

### Responsibilities

- Provide all-round administrative support to our operations team;
- Collaborate with internal and external parties regarding operational matters;
- Assist in consolidating and analyzing data to prepare reports for management review;
- Contribute to the coordination of special sales events, pop-ups, and other operational initiatives;
- Assist in ongoing local projects and group projects, offering fresh perspectives to improve operational strategies;
- Support ad hoc duties as and when required.

## Requirements

- Ability to work in a fast-paced environment;
- Passionate, energetic, positive, adaptive and high learning agility;
- Good communication skills & command of both written and spoken English and Chinese.